



Class readings, discussions, and assignments will include examination of social science research methodology and applications, particularly in the fields of urban and environmental policy, urban planning and social change. You are expected to have already taken (or be concurrently enrolled in) a research methods course. We will *not* be doing a lengthy overview of methods in this course with the expectation that you have this background already from UEP 305 or other relevant methods course. Rather, we will focus on deepening your understanding of research methods applications as you discern which research methods are appropriate to

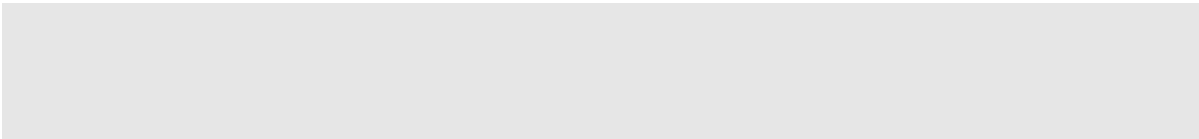


Literature Review\*\*\*  
Full Draft\*\*\*

\*\*\* these DRAFT sections should be handed in, with marked-up comments from peer review. Be sure to leave adequate time for peers to peer review.

Final paper (60%) Due by December 8 by 11:59 p.m. PST

The final paper will be the first portion of your senior comps. We expect that it will be ~20-30 pages double-spaced (while it can be longer, the focus should be on content and quality, rather than length). Your final paper this semester will include your research question and sub-questions; any hypotheses; a structured literature review; a background section; your methodology; any instruments or data sets you will be using for your data analysis and collection; and your work plan and timeline for the Winter Break and Spring semester. The following zdata



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| Methods Section Draft due  | Wed, September 27                          |
| Annotated Bibliography due (10-15 key literature sources with 2-3 sentences summarizing each source) | Wed, October 11                            |
| Literature Review Draft due  | Wed, October 18                            |
| First Full Draft due: revised Introduction, Background, Literature Review, and Methods sections      | Wed, November 8<br><b>Upload to Moodle</b> |

## **Class Topics and Readings by Week**

Wed, August 30

Course introduction and senior comprehensive projects  
*How do you refine your topic and research question?*

**Reading:**

Booth, et al. (2016) *The Craft of Research*, Prologue, Chapter 1- 4,  
pgs. 1

|                    |  |
|--------------------|--|
| Wed, October 4     | Bibliography and Citation Management<br><i>Guest Speaker, Jacob Sargent from CDLA / ITS</i>  |
| Wed, October 11    | No class. 1:1 with faculty.<br><br><b>Assignment Due:</b> Annotated Bibliography   |
| Wed, October 18    | Working with Human Subjects and Institutional Review Boards (IRB)<br>Guest Speaker: TBD<br>Draft IRB work in class, if relevant<br><br><b>Readings:</b><br>Jacob, S. and Paige Furgerson (2012) "Writing Interview Protocols and Conducting Interviews: Tips for Students New to the Field of Qualitative Research"<br>Leech, B. (2002) "Asking Questions: Techniques for Semistructured Interviews"<br><br><b>Assignment Due:</b> Literature Review draft |
| Wed, October 25    | No class. 1:1 with faculty.  |
| Wed, November 1    | Quick check in class and IRB feedback<br><br><b>Assignment Due:</b> Draft IRB forms (if needed)  |
| Wed, November 8    | No class. 1:1 with faculty.<br><br><b>Assignment Due:</b> First Full draft   |
| Wed, November 15   | Review work plan and plan for Final First draft<br><br><b>Assignment Due:</b> Winter break / spring work plan  |
| Wed, November 22   | No class – Thanksgiving Break  |
| Wed, November 29   | Quick check in & 1:1 with faculty. Last class meeting.   |
| Friday, December 8 | <b>Assignment Due:</b> Final First Semester Paper  |

## **Course/College Policies and Support Services**





## **Support Services**

The college provides a set of resources to students to support them in learning. The [Writing Center](#) provides writing assistance to students to develop ideas, draft, and revise papers.

Students with documented disabilities who are registered with [Disability Services](#) are required to present their accommodation letter to the instructor at the beginning of each semester or as soon as possible thereafter. Any student who experiences significant physical or mental impairments may contact Disability Services at (323) 259-2969 to learn about available services and support. More information is available at <http://www.oxy.edu/disability-services>

Your health and well-being has always impacted learning and academic

The Writing Center offers opportunities to work on all forms of writing for any class and other writing tasks such as personal statements, proposals, fellowships, senior comprehensives, and more. We offer peer-to-peer consultations with knowledgeable Writing Advisers and sessions with Faculty Writing Specialists. We are located on the ground floor of the Academic Commons. See the [Writing Center website](#) for more information about our hours and how to drop-in or sign up for appointments. Please contact the Writing Center Director Prof. Prebel (jprebel@oxy.edu) for more information on Writing Center resources

### **Laptop Lending Program**

Occasionally students may need a short-term or semester-long loan of a laptop to complete their coursework. Students may request a loaner laptop via this form: <https://oxy.freshservice.com/support/catalog/items/108> and check it out via the Library Information Desk at the Academic Commons. The laptops are Dell PCs and set up with access to the virtual computer lab software (e.g., SPSS, STATA, Matlab etc.).

### **Equity & Justice in an Inclusive Learning Environment**

Drawing from the Shared Academic Integrity Commitment and the Office of Student Conduct, Oxy's commitment to academic integrity is fundamental to being an educational community. It represents our commitment to m



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Emmons and the COVID Operations team to confirm when and how you can end your isolation. Similarly, if you have been identified as a close contact of someone who has tested positive for COVID-19, please follow all applicable College policies, and wear a high-quality mask when around other individuals for 10 days.

**Mental Health Implications of Missing Class**

Your mental health and emotional well-being impacts learning and academic success.